



भारत सरकार
GOVERNMENT OF INDIA
सत्यमेव जयते
आयकर विभाग
INCOME TAX DEPARTMENT
आहरण एवं संवितरण अधिकारी

कार्यालय : प्रधान आयकर आयुक्त, (ए यू)-1

जम्मू व कश्मीर, रेल हेड कॉम्प्लेक्स, डा० अम्बेदकर चौक, जम्मू 180012

Office of the Drawing & Disbursing Officer,
O/o The Pr. Commissioner of Income Tax (AU)-1,
Rail Head Complex, Dr. Ambedkar Chowk, Jammu-180012

Dated:- 22/02/2023

F.NO:/DDO/O/O Pr.CIT/JMU/ 2022-23/ 1974

To

The Dy. Commissioner of Income Tax (Hq.)(Admin.)
O/o the Pr. Chief Commissioner of Income Tax, NWR,
Aayakar Bhawan, Sector 17-E,
Chandigarh.

Sir,

Sub:- Auction of unserviceable items e-waste/condemned materials/misc. scrap items at the Aayakar Bhawan, Jammu-Regarding.

Kindly refer to this office letter No. F. No: Pr.CIT/AU-1/DDO/JMU/2022-23
Dated:-14.02.2023 vide which copy of scrap auction notice was submitted with
request to upload the same on departmental site www.incometaxchandigarh.org &
www.incometax.gov.in

2. In this context, It is viewed from the department portal that the said scrap
auction notice has not been uploaded on the site till date and that the dates
mentioned in the said notice have been elapsing soon.

3. In this respect, a fresh scrap notice is prepared with modified dates and is
submitted with request to kindly get it uploaded on the departmental site at the
earliest.

Date of Physical Verification 27.02.2023 (11:00 AM -04:00 PM)

Last Date for submission of bid 01.03.2023 (till -05:00 PM)

Date of opening bid is 03.03.2023 at 03:00 PM.

Yours Faithfully,

(Bhag Singh)

Administrative Officer
Drawing and Disbursing Officer
O/o Pr.CIT AU-1, Jammu

ENCL: AS ABOVE



GOVERNMENT OF INDIA
INCOME TAX DEPARTMENT
DRAWING & DISBURSING OFFICER
O/o PR. COMMISSIONER OF INCOME TAX (AU)-1, JAMMU
AAYAKAR BHAWAN, RAIL HEAD COMPLEX, JAMMU-180012
NO:PCIT/AU-1/DDO/JMU/SCRAP/2022-23/ 1979 Dated:22.02.2022

SCRAP ACTION NOTICE

Name of firm

Address of firm

Sub:- Sealed quotation for disposal of unserviceable items under e-waste/condemned materials/misc. scrap items as per list attached - regarding

You are informed that the Drawing & Disabusing Officer, O/o Pr. Commissioner of Income tax (AU)-1 Aayakar Bhawan, Railhead Complex, Jammu Invites SEALED QUOTATIONS FROM ELIGIBLE BIDDERS FOR Disposal of the isolate/scrap items "AS IS WHERE IS BASIS" as per details and terms & conditions given as under:-

Details of Items: (as per annexure-1 attached)

No.	Descriptions of the items	Reserve Price	Weight (approx.)
	E-waste (Printers, Key Boards, Monitor, CPU, UPS, Shredder, Landline Phone, chairs, UPS Battery, Photocopier) etc.	Rs. 15 per Kg. For iron scrap and Rs. 20 Per Kg. For plastic & paper waste	100 Kg
	Electric Heater, tube light panel, stabilizer, tonner, Type Writer, Act & Rules, etc.	-As above-	50 Kg
	Iron racks, Almirahs etc	Rs. 25 per kg. For Iron racks and Rs. 25 per kg. For Almirahs	3000 kg

Note: The quantity and weight of above items is subject to revision.

Date of Submission of Quotations:

1.	Due Date of submission of Quotations/Bid	Quotation should be super scribed on the envelop "Quotation for disposal of Unserviceable/Scrap items
----	--	---

		under E-waste Rule" and addressed to the Drawing & Disbursing Officer O/o The Pr. Commissioner of Income Tax (AU)-1, Aayakar Bhawan, Rail head Complex, Jammu so as to reached this office latest by 01.03.2023(05:00 PM) Through Registered/Speed Post /Courier/Delivered in person or through Email
2	Date of Inspection of Scrap items	Scrap items can be inspected at the basement of Aayakar Bhawan, Rail head complex, Jammu 27.02.2023(till 05:00PM)

3. Terms and conditions of General information:

- (i) The bidder should be registered with Central/State Pollution Board and should have the valid license in case of e-waste materials. A copy of the License should be enclosed alongwith the offer. Non-submission of a valid license will render the tender as invalid and will be rejected.
- (ii) Quotations are to be submitted in sealed covers in the prescribed performa as Annexure-II super subscribing the details of quotation and should be submitted within the last date and time specified above.
- (iii) GST to be paid extra, as applicable, at the time of taking out the materials.
- (iv) The sale to be on "AS IS WHERE BASIS IS" (Both Lot wise and Item wise) bidders will be deemed to have been on the clean understanding that they have satisfied themselves full in regard to the conditions, quality and quality of the articles/items proposed to be auctioned.
- (v) It is responsibility of the bidder to assess the items properly before quoting. No further claims will be entertained after opening of the bids.
- (vi) Bid received within the due date only will be entertained.
- (vii) The quotation should be valid for a period of 60 days for acceptance from the date of opening of the bid.
- (viii) The quotation should be written legibly and be free from erasing and over-writing. Corrections, if any, should be duly attested by the authorized signatory. (Rates should be written both in words and in figures.

Bidders cannot withdraw their offer once it is submitted.

No enquiry of the bidder should be entertained once the material is lifted by them.

All labour, tools and equipments for loading the items from the Drawing & Disabusing Officer, O/o The Pr. Commissioner of Income tax (AU)-1 Aayakar Bhawan, Rail head Complex, Jammu site to buyer's trucks/vehicles with all leads, lifts etc., shall be the cost of the buyer.

Interested bidder(s) must submit an EMD of Rs. 2,000/- (Rupees Two Thousand Only) in form of demand Draft/Banker's Cheque payable at State Bank of India, in favour of "ZAO' CBDT" payable at Jammu DD shall be returned to the unsuccessful bidder(s) whereas for successful bidder must deposit the amount retained by deducting EMD from contract amount at the time of taking away the materials. No interest will be payable on EMD.

- (i) The intending bidder have to deposit Application fee of Rs. 200/- (Non refundable) by the way of demand Draft/Bankers cheque in favour of "ZAO' CBDT" payable at Jammu before participating in the auction.
- (ii) The successful bidder with Highest Bid Will issued a Sale Order and shall have to make payment in the form of Demand Draft or submitted by Cheque at the "ZAO' CBDT" payable at Jammu for the quantity of the contract rate plus taxes.
- (iii) The quantity of the items indicated in the list is approximate and sale will be effected at actual at the time of taking delivery.
- (iv) The bidder should take delivery of the items within 07 days from the date of Sale Order.
- (v) The bidder will not be permitted to short out the materials. The entire lot should be cleared as detected by the Income Tax Authority.
- (vi) Removal and transportation of materials should be done only during working hours of Jammu No material will be allowed to go out on Holidays.
- (vii) The materials shall be collected in trucks/vehicles licensed to carry such products. The buyer will arrange to remove the materials sold to him and clean the site within the stipulated period mentioned in very period, if not then the EMD will be forfeit.
- (viii) No other material should be removed from the site.
- (ix) The bidders are required to indicate their PAN in their offer since it has been made mandatory by the Income Tax Department reserves the right to divide/split the orders between more than one qualified bidders.
- (x) Income Tax Department also reserves the right to accept/reject the officer or cancel the whole proceedings without assigning on the bidder(s). Bidders are not entitled to claim any damage or compensation in case of such cancellation.
- (xi) Jurisdiction: The disputes, legal matters, court matters, if any shall be subject to Jammu jurisdiction
- (xii) If any interested bidder participate for apply of quotation and is not send & received the quotation from office, then the same terms & conditions can be downloaded from Website and apply the same within stipulated period given as above.
- (xiii) Income Tax employees and their families are not allowed to participate in the auction.
- (xiv) Bids will be opened on 03.03.2023 at 03:00 PM. If the Bid opening date happens to be a holiday the same shall be opened in the next working day of the same time at the Aayakar Bhawan, Rail head Complex, Jammu.


(BHAG SINGH)

Drawing & Disbursing Officer
O/o Pr. Commissioner of Income Tax (AU)-1, Jammu

Terms & Conditions

1. The estimated weight of old record is 100 kg (Approx), but it may vary upto 30%.
2. The reserve price is Rs. 20/- Per kg and Iron scraps Rs. 25/- per kg.
3. The vendor has to lift the record in scheduled time, failure to do so may result in forfeiture of deposited amount.
4. The vendor shall submit a certificate that old record is destroyed and not sold further in the same shape. The format of certificate is enclosed as **Annexure A**.
5. The removal and loading of record shall be handled by vendor only.
6. The necessary transport permission shall be the responsibility of vendor.
7. The tender shall be submitted in the format as **Annexure B**.



Annexure A

I Sh. /M/s. _____, PAN/Aadhar _____,
solemnly hereby declare that, I will destroy all the documents in
a shape of inlegibility, and will not allow anybody to access the
same.

Annexure B

1. Name of Party:
2. PAN:
3. Aadhar, if applicable:
4. Address:
5. Rate per kg:
(including loading, unloading and transportation)

