



GOVERNMENT OF INDIA

MINISTRY OF FINANCE

OFFICE OF THE INCOME TAX OFFICER, MANDI

AAYAKAR BHAWAN, BHIULI, PURANI MANDI, MANDI

DISTT. MANDI, HIMACHAL PRADESH- 175001

Ph: 01905-237643, email:- [mandi.ito1@incometax.gov.in](mailto:mandi.ito1@incometax.gov.in)

F. No. ITO/MANDI/2021-22/ 874

Dated: 01.12.2021

Old books/Used paper Auction Notice

The Office of the Income Tax Officer, Mandi, Himachal Pradesh under the O/o The Joint Commissioner of Income Tax, Shimla Range, Shimla will be disposing of old books/used papers of office at Mandi, in public auction (through sealed bids to be opened in the presence of bidders who wish to be present), in One Lot and "As is where is Basis" on 07.12.2021 at 03:30 PM.

Complete details of articles/items to be auctioned and terms and conditions are annexed hereto and also placed on the notice board of Income Tax Office, Bhiuli, Purani Mandi, Distt. Mandi, Himachal Pradesh.

Last date & time for submission of bid: **07.12.2021 by 03:00 PM**

Date & Time of opening of bid: **07.12.2021 at 03:30 PM**

( Rakesh Thakur )  
Income Tax Officer  
Mandi (HP)



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F. No. ITO/Mandi/2021-22/\_\_\_\_\_

Dated: 01.12.2021

The following scrap/old articles of the Income Tax Office, Mandi, Himachal Pradesh will be disposed of "As is Where is Basis (Lot wise)" through Public auction (through sealed bids to be opened in the presence of bidders who wish to be Present) on 07.12.2021 at 3:30 PM at Income Tax Office, Bhiuli, Purani Mandi, Mandi, Himachal Pradesh. The terms and condition and details of items to be auctioned are given below:-

Sr. No.	Name of Scrap/ Old Article/ Items	Quantity
1.	Old books/papers	1000 Kgs (approx.)

Note: The quantity of above items is subject to revision.

**Terms and conditions**

1. The intending bidders have to deposit EMD of Rs.1,000/- (Rupees One Thousand only) by way of Demand Draft/ Banker's Cheque payable at State Bank of India, Shimla in favour of "ZAO, CBDT" payable at Shimla before participating in the auction. No interest will be payable on EMD.
2. The intending bidder have to deposit application fee of Rs. 200/- (Non Refundable) by the way of demand Draft/Bankers cheque payable at State Bank of India, Shimla in favour of "ZAO, CBDT" payable at Shimla before participating in the auction.
3. After inspection of items bidder should quote a price or an amount which he is ready to pay for the old books/used papers offered for sale in a sealed bid.
4. Bid should be signed by bidder(s) himself/themselves or a person duly authorized in his behalf. A copy of such authority should be enclosed along with the bid.
5. Bid forms are not transferable.
6. The EMD of unsuccessful bidders will be refunded.
7. Bidder(s) can inspect the articles/items between 10:30 AM to 16:00 PM, at Income Tax Office, Bhiuli, Purani Mandi, Mandi, Himachal Pradesh on 2<sup>nd</sup> and 3<sup>rd</sup> December, 2021 in regard to the conditions, quality etc. of the articles/items and satisfy themselves before submitting their offer by the date and time specified.
8. Any tax, if leviable, shall be paid by the successful bidder.
9. All articles/ items will be sold on "AS IS WHERE IS BASIS" (Both lot wise and item wise) bidder will be deemed to have been on the clean understanding that they have satisfied themselves full in regard to the conditions, quality and quality of the articles/ items proposed to be auctioned.
10. The successful bidder will be required to make full payment of bid by way of submitting a Demand Draft/ Banker's Cheque payable at Shimla by 4:00 PM on 08.12.2021, after the finalization of the bid. The demand

Draft/ Banker's Cheque is to be submitted to the O/o Income Tax Officer, Bhiuli, Purani Mandi, Mandi, Himachal Pradesh.

11. The successful bidder will have to lift the articles/ items at his own cost, risk and arrangement by 6:00 PM on 08.12.2021 after depositing the full amount of payment of the bid otherwise the EMD will be confiscated.
12. The successful bidder will not be entitled to resell any of the articles/items while they are still lying within the premises of this office and no delivery would be affected by this office to any person or person(s) other than the bidder whose name/ names are mentioned in the order.
13. The condemned items/articles will be sold in one lot. The bidders shall quote the rate for one lot i.e. after totaling the lot wise and item wise list of the articles enclosed along with this tender document.
14. The bidder who has quoted maximum price, subject to the condition that it should be more than the reserve price fixed by this office, shall be considered as successful bidder.
15. Income tax employees and their families are not allowed to participate in the auction.
16. Sealed Envelopes should contain the tender form, application fee IIMD and the cover should be superscribed as "Tender for Disposal of Old books/used papers of the O/o Income Tax Officer, Bhiuli, Purani Mandi, Mandi, Himachal Pradesh" and dropped in person in the tender box on or before 07.12.2021 till 3:00 PM, kept for the purpose in the office at the O/o Income Tax Officer, Bhiuli, Purani Mandi, Mandi (HP) during the working hours only. This office shall not be responsible for any delay.
17. The tender received without Tender Fee/EMD amount by way of DD or Bankers Cheque payable at ZAO, CBDT payable at Shimla will not be considered at all.
18. No bid shall be accepted after the due date and time. If the due date happens to be a holiday the bid due date will be next working day at the same time notified as above.
19. Bids will be opened on 07.12.2021 at 3:30 PM. If the opening date happens to be a holiday the bid shall be opened in the next working day at the same time in the O/o Income Tax Officer, Bhiuli, Purani Mandi, Mandi (HP)
20. The auction shall be subject to the Indian laws and jurisdiction of the Courts located in Distt. Mandi, Himachal Pradesh.
21. The undersigned reserves the right to postpone the date of opening or accept or reject any or all the bids without assigning any reason at any stage.



( Rakesh Thakur )  
Income Tax Officer  
Mandi (HP)

**FORMAT OF BID****(A) Particulars of Bidder**

Sr. No.	Particulars	Details
1.	Name of Vendor	
2.	Full Address of Vendor	
3.	Contact No.	
4.	PAN	
5.	Aadhar No.	

**(B) Finance/Price Bid:**

Sr. No.	Name of Scrap/old Article/Item	Quantity	Offered Price (Rs.)
1.	Old Books	500 Kgs	
2.	Used papers	500 Kgs	

Signature: \_\_\_\_\_

Name of Authorized Signatory: \_\_\_\_\_

Seal/Stamp:

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