



भारत सरकार/Govt. of India

आयकर विभाग/Income Tax Department

आयकर अधिकारी (टी.डी.एस.) सह, आहरण एवं संवितरण अधिकारी, मंडी (हि.प्र.)

Income Tax Officer (TDS) cum Drawing & Disbursing Officer, Mandi (H.P)

ITO (TDS)/DDO/Auction scrap /2022-23/288

दिनांक:- 31-10-2022

सेवा में,

The Dy. Commissioner of Income Tax (Hq.)(Admn.)  
O/o the Pr. CCIT, NWR, Chandigarh,  
Aayakr Bhawan, Sector 17 -E,  
Chandigarh.

**विषय: Auction of unserviceable items under e-waste/condemned materials/misc.scrap items, at the Aayakar Bhawan, Bhiuli, Mandi -Regarding-**

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महोदय,

Kindly refer to the subject as cited above.

2. In this regard, it is submitted that there is to be an auction of unserviceable items under e-waste/condemned materials/misc. scrap items etc. at the Aayakar Bhawan, Bhiuli, Mandi (H.P). Accordingly, the undersigned is directed to enclose herewith a copy of "Scrap Auction Notice and Terms and Condition" with request to get the same uploaded on [www.incometaxchandigarh.org](http://www.incometaxchandigarh.org) & [www.incometax.gov.in](http://www.incometax.gov.in).
3. Date of Physical Verification is 11.11.2022(11.00 AM-4.00PM).
4. Last date for submission of bid is 15.11.2022 (till 5.00 PM).
5. Date of opening is bid is 16.11.2022 at 3.00 PM.

भवदीय,

  
(अमरजीत शर्मा)

आयकर अधिकारी (टी.डी.एस.) सह,

आहरण एवं संवितरण अधिकारी, मंडी (हि.प्र.)

सलग्नक : यथोपरि



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Income Tax Officer (TDS) cum Drawing & Disbursing Officer, Mandi (H.P)

ITO (TDS)/DDO/Auction scrap /2022-23/ 286

दिनांक:- 31-10-2022

**SCRAP AUCTION NOTICE**

Name of the Firm:

Address of the Firm:

**Sub: Sealed quotation for disposal of unserviceable items under e-waste/ condemned materials/misc. scrap items as per list attached -regarding-**

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You are informed that O/o Income Tax Officer (TDS) cum Drawing & Disbursing Officer, Mandi (H.P) Aayakar Bhawan, Bhiuli, Mandi H.P. invites SEALED QUOTATIONS from eligible bidders for Disposal of the Obsolete/scrap items " AS IS WHERE BASIS IS" as per details and terms & conditions given as under:-

**1. Details of Items: (as per annexure-I attached)**

Sr. No.	Descriptions of the Items	Reserve Price	Weight (approx.)
1.	E-waste (Printers, Key boards, Monitor, CPU, UPS, Shredder, Landline phone, UPS Battery, Photocopier) etc.	Rs. 15 per kg. for iron scrap and Rs. 10 Per kg. for plastic & paper waste	200 kg
2.	Electric heater, tube light panel, stabilizer, tonner, Type writer, Act & Rules etc.	-As above-	50 Kg

Note: The quantity and weight of above items is subject to revision.

**2. Date of Submission of Quotations:**

1.	Due Date for Submission of Quotations/Bid	Quotation should be super scribed on the envelop " Quotation for
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		<b>disposal of Unserviceable/Scrap Items under E-waste rule” and addressed to the Income Tax Officer (TDS) cum Drawing &amp; Disbursing Officer, Mandi (H.P), Aayakar Bhawan, Bhiuli, Mandi H.P so as to reached this office latest by 15.11.2022 (05:00 PM) through Registered /Speed Post/Courier/ Delivered in person or through Email :</b>
2.	Date of Inspection of Scrap Items	<b>Scrap items can be inspected at the basement of Aayakar Bhawan, Bhiuli, Mandi H.P on 11.11.2022 (Till 05.00 PM)</b>

### 3. Terms and Conditions and General Information:

- (i) The bidder should be registered with Central/State Pollution Board and should have the valid license in case of e-Waste materials. A copy of the License should be enclosed along with the offer. Non-submission of a valid license will render the tender as invalid and will be rejected.
- (ii) Quotations are to be submitted in sealed covers in the prescribed proforma as Annexure-II super subscribing the details of quotation and should be submitted within the last date and time specified above.
- (iii) GST to be paid extra, as applicable, at the time of taking out the materials.
- (iv) The sale be on “ AS IS WHERE BASIS IS” (Both Lot wise and Item wise) bidders will be deemed to have been on the clean understanding that they have satisfied themselves full in regard to the conditions, quality and quality of the articles/items proposed to be auctioned.
- (v) It is responsibility of the bidder to assess the items properly before quoting. No further claims will be entertained after opening of the bids.
- (vi) Bid received within the due date only will be entertained.
- (vii) The quotation should be valid for a period of 60 days for acceptance from the date of opening of the bid.
- (viii) The quotation should be written legibly and be free from erasing and over-writing. Corrections, if any, should be duly attested by the authorized signatory. Rates should be written both in words and in figures.

- (ix) Bidder cannot withdraw their offer once it is submitted.
- (x) No enquiry of the bidder shall be entertained once the material is lifted by them.
- (xi) All labour, tools and equipments for loading the items from the O/o the Aayakar Bhawan, Bhiuli, Mandi H.P. site to buyer's trucks/vehicles with all leads, lifts etc., shall be the cost of the buyer.
- (xii) Interested bidder(s) must submit an EMD of Rs. 2,000/- (Rupees two Thousand Only) in form of Demand Draft/Banker's Cheque payable at State Bank of India,-in favour of " ZAO' CBDT" payable at Shimla. EMD shall be returned to the unsuccessful bidder(s) whereas for successful bidder must deposit the amount obtained by deducting EMD from contract amount at the time of taking away the materials. No Interest will be payable on EMD.
- (xiii) The intending bidder have to deposit Application fee of Rs. 200/-(Non refundable) by the way of Demand Draft/Bankers cheque in favour of " ZAO' CBDT" Shimla before participating in the auction.
- (xiv) The successful bidder with Highest Bid Will Issued a Sale Order and shall have to make payment in the form of Demand Draft or submitted by Cheque at the Aayakr Bhawan, Bhiuli, Mandi H.P. for the quantity at the contract rate plus taxes.
- (xv) The quantity of the items indicated in the list is approximate and sale will be effected at actual at the time of taking delivery.
- (xvi) The bidder should take delivery of the items within 07 days from the date of Sale Order.
- (xvii) The bidder will not be permitted to short out the materials. The entire lot should be cleared as directed by the Income Tax Authority.
- (xviii) Removal and transportation of materials shall be done only during working hours of Income Tax Office Mandi. No material will be allowed to go out on Holidays.
- (xix) The materials shall be collected in trucks/vehicles licensed to carry such products. The buyer will arrange to remove the materials sold to him and clean the site within the stipulated period mentioned in delivery period, if not then the EMD will be forfeit.
- (xx) No other material should be removed from the site.
- (xxi) The bidders are required to indicate their PAN in their offer since it has been made mandatory by the Income Tax Department.

(xxii) Income Tax Department reserves the right to divide/split the orders between more than one qualified bidders.

(xxiii) Income Tax Department also reserves the right to accept/reject the offer or cancel the whole proceedings without assigning on the bidder(s). Bidders are not entitled to claim any damage or compensation in case of such cancellation.

(xxiv) Jurisdiction: The disputes, legal matters, court matters, if any shall be subject to Mandi jurisdiction only.

(xxv) If any interested bidder participate for apply of quotation and is not send & received the quotation from this office, then the same terms & conditions can be downloaded from [www.incometaxchandigarh.org](http://www.incometaxchandigarh.org) Website and apply the same within stipulated period given as above.

(xxvi) Income Tax employees and their families are not allowed to participate in the auction.

(xxvii) Bids will be opened on 16.11.2022 at 03.00 p.m. If the Bid opening date happens to be a holiday the bid shall be opened in the next working day of the same time at The Aayakar Bhawan, Bhiuli, Mandi H.P.

  
(अमरजीत शर्मा)

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आहरण एवं संवितरण अधिकारी, मंडी (हि.प्र.)



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ITO (TDS)/DDO/Auction scrap /2022-23/

दिनांक:- 31-10-2022

**SCRAP AUCTION NOTICE**

The Aayakar Bhawan, Bhiuli, Mandi (H.P) will be disposing off unserviceable items under e-waste/condemned materials/misc. scrap items, Income Tax Acts & Rules etc in public auction (through sealed bids to be opened in the presence of bidders who wish to be present), in ONE LOT AND "AS IS WHERE IS BASIS" on 16.11.2022 at 3.00 PM.

2. Complete details of articles to be auctioned and terms and conditions are annexed hereto and also placed on notice board of O/o the Aayakar Bhawan, Bhiuli, Mandi H.P.

Date of Physical Verification is 11.11.2022 (11.00 AM-4.00PM).

Last date for Submission of bid is 15.11.2022 (till 5.00 PM).

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(अमरजीत शर्मा)

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आहरण एवं संवितरण अधिकारी, मंडी (हि.प्र.)

**APPLICATION FORM THE AUCTION OF UNSERVICEABLE ITEMS UNDER E-WASTE/CONDEMNED MATERIAL/MISC. SCRAP  
ITEMS AT O/o THE AAYAKR BHAWAN, BHIULI, MANDI H.P. 175001**

1.	Name and address of the Firm	
2.	Contact No./Mobile No./E-Mail ID	
3.	Sale Tax Registration/CST No./GST No./Sale Tax No. if any	
4.	PAN/TAN/GIR No.	
5.	Other information if any	
6.	Maximum rate quoted: (for Single Lot)	

I, the undersigned, fully agree with the terms and conditions for the auction of condemned articles/materials from the Aayakar Bhawan, Bhiuli, Mandi H.P. 175001 within the allotted time frame.

Date:

Place:

**Signature of the Bidder with Seal**

\*Please put this in tender box along with EMD in a sealed cover.

**Format for Submitting the Quotation for unserviceable items under e-waste/condemned materials/misc. scrap items**

Name & address of the Firm/Recycler: \_\_\_\_\_

Sr. No.	Description of the Items	Quoted Price per Kg
1	E-waste (Printers, Key boards, Monitor, CPU BOX, UPS, Shredder, Landline phone, UPS Battery, Photocopier) etc.	
2	Electric heater, tube light panel, stabilizer, tonner, Type writer, Act & Rules etc.	

**(Authorized Signatory)**

**With Stamp and Seal**



**UNSERVICEABLE ITEMS UNDER E-WASTE/CONDEMNED MATERIAL/MISC. SCRAP ITEMS AT O/o THE AAYAKR BHAWAN,  
BHIULI, MANDI H.P. 175001**

Sr. No.	Product Name	Whether working or not (Yes/No)	Quantity in numbers	Remarks
1	Monitor	No	13	unserviceable
2	UPS	No	8	-as above-
3	Keyboard	No	9	-as above-
4	Stabilizer	No	4	-as above-
5	Tonner	No	4	-as above-
6	Xerox cum Printer	No	1	-as above-
7	Printer cum Fax	No	2	-as above-
8	Printer Dot Matrix	No	7	-as above-
9	Printer Laser Jet	No	1	-as above-
10	Printer	No	5	-as above-
11	Telephone	No	20	-as above-
12	Calulator	No	11	-as above-
13	Dot Matrix	No	1	-as above-
14	Banner Stand	No	2	-as above-
15	Heater	No	5	-as above-
16	Heater Pillar	No	1	-as above-
17	Aqua Guard Box	No	1	-as above-
18	Fan Blade	No	6	-as above-
19	Shredder	No	1	-as above-
20	Complaint Box(Wood)	No	1	-as above-
21	Tubeless Frame	No	7	-as above-
22	Type Writer	No	5	-as above-
23	Paper Shredder	No	1	-as above-
24	Water meter	No	7	-as above-
25	Pure it filter scrap	No	1	-as above-
26	Wooden Cupboard	No	2	-as above-
27	Fire bucket	No	4	-as above-
28	Halogen light	No	1	-as above-
29	Act & Rules	No	10	-as above-

Note: The quantity of above items is subject to revision.