



भारत सरकार
Government of India
वित्त मंत्रालय
Ministry of Finance
आयकर विभाग

सत्यमेव जयते

Income Tax Department

Office of the Assistant Commissioner of Income-Tax
Verification Unit-1(3)(1), cum Head of Office, Gurugram stationed at Ambala
Aayakar Bhawan, B.C. Bazar, Ambala Cantt.
Phone: - 0171 - 2632752

No. ACIT/HOO/Amb/EB/2023-24/

Dated: -

.09.2023

सूचना / नोटिस

इस कार्यालय के परिसर में रखे (i)waste Gen-set scrap(Greevs Ltd.) (ii)ई-अपशिष्ट (E-waste) (iii)other scrap (Iron scrap, Plastic scrap and waste furniture scrap) का निपटान करना प्रस्तावित है। सभी प्रकार के waste का निपटान केंद्र/राज्य सरकार द्वारा जारी प्रचलित दिशा निर्देशों के अनुसार किया जाना है। इच्छुक पार्टियां/एजेंसी/व्यक्ति, जो इन waste के निपटान के लिए केंद्र/राज्य सरकार के प्राधिकारियों द्वारा अधिकृत हैं, उनसे अनुरोध है कि इन waste एकत्र करने के लिए इस कार्यालय से संपर्क करें। waste का निरीक्षण किसी भी कार्य दिवस में 27.09.2023 (शाम 5:00 बजे तक) या उससे पहले किया जा सकता है। इच्छुक पार्टियां निम्नलिखित अधिकारी को व्यक्तिगत रूप से या ई-मेल के माध्यम से संपर्क कर सकते हैं:-

क्र. स.	अधिकारी का नाम (सुश्री / श्रीमती)	पद एवं कार्यालय	ई-मेल आई डी
1	महक मित्तल	सहायक आयकर आयुक्त, (HOO), सत्यापन यूनिट-1(3)(1), गुरुग्राम (स्टेशन-अंबाला)	gurgaon.dcit1.3.1.vu.reac@incometax.gov.in

(Mehak Mittal)

Asstt. Commissioner of Income Tax
Verification Unit-1(3)(1),
Gurugram stationed at Ambala

Encl:-

1. Itinerary for removal of above mentioned waste
2. Terms & Conditions
3. Performa for the auction of scrap

Itinerary

The Sealed Tender are invited for disposal of (i) waste Gen-set (ii) E-waste (iii) other scrap (Iron scrap, Plastic scrap and waste furniture scrap) from the Income Tax Office, Ambala Aayakar Bhawan, B.C. Bazar, Ambala Cantt. as per the following schedule.

1. Date of issue of Notice:- 19.09.2023 (Tuesday)
 2. Inspection of record: - 27.09.2023 at 11:00AM (Wednesday)
 3. Time & date of receipt of sealed tender:- 27.09.2023 by 2:30PM (Wednesday)
 4. Opening of Tender by Scrap Committee:- 27.09.2023 at 4:00PM (Wednesday) (presence of all interested vendors)
 5. Allotment of Tender:- 27.09.2023 at 04:30PM (Wednesday)
 6. Payment of amount to Govt. A/c:- By 03.11.2023 (Tuesday)
 7. Physical lifting of waste scrap_ 09.11.2023 (Monday)
- The Terms & conditions are enclosed.

Copy for kind information to:-

1. The Pr. Commissioner of Income-tax, VU-1, Gurugram.
2. The Joint Commissioner of Income-tax VU-1(3), Gurugram at Ambala
3. The members of the Scrap committee.
4. The ZAO, Panchkula.
5. Establishment Branch.

17/09/23
19/09/23
(मेहक मिश्र) भार.से.
(MEHAK MITTAL) I.R.S.
सहायक आयकर अधिकारी
Asstt. Commissioner of Income Tax
सत्यामन युनिट-1(3)(1), गुरुग्राम (स्थान अम्बाला)
VU-1(3)(1), Gurugram (at Ambala)

A. Terms and Conditions

1. The Reserve Price of waste scrap is as under :-

Waste Gen-set	E-waste	Other Scrap(Iron, Plastic, Furniture)
28000(Piece)	AC- 3500(per piece) Computer-200(Per piece)	Iron- 30 per Kg Plastic- 13 Per Kg Furniture- 5 Per Kg

2. The vendor has to lift the record in scheduled time; failure to do so may result in forfeiture of deposited amount
3. The removal and loading of waste shall be handled by vendor and concerned transport charges will be borne by vendor only.
5. The necessary transport permission shall be the responsibility of vendor.
6. The tender shall be submitted in the format as Annexure A.

B. General Terms and Conditions and General Information:

1. The bidder should be registered with Central/State Pollution Control Board and should have the valid license in case of e-Waste materials. A copy of the License should be enclosed along with the offer. Non-submission of a valid license will render the tender as invalid and will be rejected.
2. Quotations are to be submitted in sealed covers in the prescribed proforma as Annexure-II super subscribing the details of quotation and should be submitted within the last date and time specified above.
3. GST/TDS/TCS to be paid extra, as applicable, at the time of taking out the materials.
4. The sale be on "AS IS WHERE BASIS IS" (Both Lot wise and Item wise) bidders will be deemed to have been on the clean understanding that they have satisfied themselves full in regard to the conditions, quality and quality of the articles/items proposed to be auctioned.
5. It is responsibility of the bidder to assess the items properly before quoting. No further claims will be entertained after opening of the bids.
6. Bid received within the due date only will be entertained.
7. The quotation should be valid for a period of 60 days for acceptance from the date of opening of the bid.
8. The quotation shall be written legibly and be free from erasing and over-writing. Corrections, if any, should be duly attested by the authorized signatory. Rates should be written both in words and in figures.
9. Bidder cannot withdraw their offer once it is submitted.
10. No enquiry of the bidder shall be entertained once the material is lifted by them.
11. All labour, tools and equipments for loading the items from the O/o JCIT, VU-1(3), Gurugram stationed at Ambala site to buyer's trucks/vehicles with all leads, lifts etc., shall be at the cost of the buyer.
12. The intending bidder have to deposit participating fee of Rs.200/- (Non refundable) by the way of Demand Draft payable at State Bank of India, Panchkula in favour of "ZAO' CBDT" payable at Panchkula before participating in the auction.
13. The successful bidder with Highest Bid will be issued a Sale Order and shall have to make online payment in Bharat Kosh.
14. The quantity of the items indicated in the list is approximate and sale will be effected at actual at the time of taking delivery.
15. The bidder should take delivery of the items within 07 days from the date of Sale Order.
16. The bidder will not be permitted to short out the materials. The entire lot should be cleared as directed by the Income Tax Authority.
17. Removal and transportation of material shall be done only during working hours of Income Tax Office Chandigarh. No material will be allowed to go out on Holidays.
18. The material shall be collected in trucks/vehicles licensed to carry such products. The buyer will arrange to remove the materials sold to him and clean the site within the stipulated period mentioned in delivery period.
19. No other material should be removed from the site.
20. The bidders are required to indicate their PAN in their offer since it has been made mandatory by the Income Tax Department.

21. Income Tax Department reserves the right to divide/split the orders between more than one qualified bidders.
22. Income Tax Department also reserves the right to accept/reject the offer or cancel the whole proceedings without assigning on the bidder(s). Bidders are not entitled to claim any damage or compensation in case of such cancellation.
23. Jurisdiction: The disputes, legal matters, court matters, if any shall be subject to Ambala jurisdiction only.
24. If any interested bidder participate for apply of quotation and is not sent & received the quotation from this office, then the same terms & conditions can be downloaded from www.incometaxchandigarh.org website and apply the same within stipulated period given as above.
25. Income Tax employees and their families are not allowed to participate in the auction.
26. Bids will be opened on 27.09.2023 at 04:00 p.m. If the Bid opening date happens to be a holiday the bid shall be opened in the next working day of the same time at Income Tax Office Ambala Cantt.

Date: 19.09.2023

Mehak Mittal
19/09/23

(Mehak Mittal)
Asstt. Commissioner of Income Tax,
Verification Unit-1(3)(1)
Gurugram stationed at Ambala

**APPLICATION FORM FOR THE AUCTION OF UNSERVICEABLE ITEMS
UNDER waste Gen-set/E-WASTE/Other CONDEMNED MATERIALS/MISC.
SCRAP ITEMS AT Income Tax Office, Ambala, Aayakar Bhawan, BC Bazar, Ambala
Cantt.**

1.	Name and address of the Firm	
2.	Contact No./Mobile No./E-Mail ID	
3.	Sale Tax Registration/CST No./GST No./Sales Tax No. if any	
4.	PAN/TAN/GIR No.	
5.	Other information if any	
6.	Maximum rate quoted: (for Single Lot)	

I, the undersigned, full agree with the terms and conditions for the auction of condemned articles/items/materials from Income Tax Office, Ambala, Aayakar Bhawan, BC Bazar, Ambala Cantt. with the allotted time frame.

Date:

Place:

Signature of the Bidder with Seal

*Please put this in tender box along with EMD in a sealed cover.