



सत्यमेव जयते  
भारत सरकार

**GOVERNMENT OF INDIA**  
**INCOME TAX DEPARTMENT**

अपर आयकर आयुक्त रेंज-1, कमरा न : 211 दूराही मंजिल, हिमालय मार्ग, सेक्टर 17 ई, चण्डीगढ़,  
**Office of the Addl. Commissioner of Income Tax Range-1, Room No 211**  
**Aayakar Bhawan, 2<sup>nd</sup> Floor, Himalayan Marg, Sector -17 E, Chandigarh -160017**  
Tel: 0172-2544285 Fax: 0172-2700046

No. Addl. CIT/ Range-1/Chd/2023-24/

1897

दिनांक/Dated: 26/7/23

**Notice for Inviting Tender**

Sealed tenders are invited for disposal of two Gensets, one is lying behind the parking area of Aayakar Bhawan and another is lying at the roof of Guest House of Aayakar Bhawan, Sector-17-E, Chandigarh, as per the following schedule:-

S.No.	Discription	Date and Time
1	Date of issue of Notice	26.07.2023
2	Inspection of Gensets	28.07.2023 (11:00AM to 03:00 PM)
3	Time and date of receipt of sealed tender	03.08.2023 till 04:00PM
4	Opening of tender by Purchase Committee (Presence of all interested vendors)	04.08.2023 at 11:30 AM
5	Allotment of Tender	04.08.2023
6	Payment of amount to Govt. A/c	04.08.2023
7	Physical lifting of Gensets	07.08.2023

- Terms and Conditions are enclosed.

  
(Dr. Tarundeep Kaur)  
Chairperson  
Addl. CIT, Range-1,  
Chandigarh

(डा. तरुन्दीप कौर)  
(Dr. Tarundeep Kaur)  
अपर आयकर आयुक्त  
Addl. Commissioner of Income Tax  
रेंज-1, चण्डीगढ़  
Range-1, Chandigarh

## Terms and Conditions and General Information:

1. The bidder should be registered. A copy of the License should be enclosed alongwith the offer. Non-submission of a valid license will render the tender as invalid and will be rejected.
2. The reserve price of Gensets is as below:-

S.No.	Descriptions of the Items	Reserve Price
1.	Genset lying behind the parking area of Aayakar Bhawan.	Rs. 45000/-
2.	Genset lying on the roof of Guest House at Aayakar Bhawan.	Rs. 45000/-

3. Bidders(s) can inspect the articles/items on 28.07.2023 between 11:00A.M. to 3:00 P.M. in the O/o Tax Recovery Officer-1, Chandigarh, Room No. 418, 4th Floor, Aayakar Bhawan, Sector-17E, Chandigarh.
4. GST to be paid extra, as applicable, at the time of taking out the materials.
5. The sale be on "AS IS WHERE BASIS IS" (Both Lot wise and Item wise) bidders will be deemed to have been on the clean understanding that they have satisfied themselves full in regard to the conditions, quality and quality of the articles/items proposed to be auctioned.
6. It is responsibility of the bidder to assess the items properly before quoting. No further claims will be entertained after opening of the bids.
7. Bid received within the due date only will be entertained.
8. **The quotation should be valid for a period of 10 days for acceptance from the date of opening of the bid.**
9. The quotation shall be written legibly and be free from erasing and over-writing. Corrections, if any, should be duly attested by the authorized signatory. Rates should be written both in words and in figures.
10. Bidder cannot withdraw their offer once it is submitted.
11. No enquiry of the bidder shall be entertained once the material is lifted by them.

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12. All labour, tools and equipments for loading the Gensets from the O/o Aayakar Bhawan, Sector-17E, Chandigarh site to buyer's trucks/vehicles with all leads, lifts etc., shall be the cost of the buyer.
13. Interested bidder(s) must submit an EMD of Rs.10,000/- (Rupees Ten Thousand Only) each for the two Gensets separately in the form of Demand Draft payable at State Bank of India, Chandigarh in favour of "ZAO' CBDT" payable at Chandigarh. EMD shall be returned to the unsuccessful bidder(s) whereas for successful bidder must deposit the amount obtained by deducting EMD from contract amount at the time of taking away the materials. No interest will be payable on EMD.
14. The intending bidder have to deposit Application fee of Rs.200/- (Non-refundable) by the way of Demand Draft payable at State Bank of India, Chandigarh in favour of "ZAO' CBDT" payable at Chandigarh before participating in the auction.
15. The successful bidder with Highest Bid will be issued a Sale Order and shall have to make payment in the form of Demand Draft with the name "ZAO' CBDT" payable at Chandigarh
16. The bidder should take delivery of the items within 04 days from the date of Sale Order.
17. Removal and transportation of material shall be done only during working hours of Income Tax Office Chandigarh. No material will be allowed to go out on Holidays.
18. The material shall be collected in trucks/vehicles licensed to carry such products. The buyer will arrange to remove the materials sold to him and clean the site within the stipulated period mentioned in delivery period, if not then the EMD will be forfeit.
19. No other material should be removed from the site.
20. The bidders are required to indicate their PAN in their offer since it has been made mandatory by the Income Tax Department.
21. Income Tax Department reserves the right to divide/split the orders between more than one qualified bidders.
22. Income Tax Department also reserves the right to accept/reject the offer or cancel the whole proceedings without assigning on the bidder(s). Bidders are not entitled to claim any damage or compensation in case of such cancellation.

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23. Jurisdiction: The disputes, legal matters, court matters, if any shall be subject to Chandigarh jurisdiction only.
24. If any interested bidder participate for apply of quotation and is not sent and received the quotation from this office, then the same terms & conditions can be downloaded from [www.incometaxchandigarh.org](http://www.incometaxchandigarh.org) website and apply the same within stipulated period given as above.
25. Income Tax employees and their families are not allowed to participate in the auction.
26. Bids/ Tender should be super scribed on the envelop "Quotation for Disposal of Gensets and addressed to the Addl. Commissioner of Income Tax, Range-1, Chandigarh -cum- Chairperson Committee, 2nd Floor, Aayakar Bhawan, Sector-17E, Chandigarh so as to reach this office latest by 03.08.2023 till 04:00 P.M through Registered/Speed Post/Courier/Delivered in Person.
27. Bids/Tender will be opened on 04.08.2023 at 11:30 AM. If the Bid/Tender opening date happens to be a holiday the Bid/Tender shall be opened in the next working day of the same time in the office of the Addl. Commissioner of Income Tax, Range-1 Chandigarh at 2nd floor, Aayakar Bhawan, Sector-17E, Chandigarh.
28. The undersigned reserves the right to postpone the date of opening or accept or reject any of all the bids without assigning any reason at any stage.



(डा. तरुन्दीप कौर)

(Dr. Tarundeep Kaur)

अपर आयकर आयुक्त

Addl. Commissioner of Income Tax,  
रेंज-1-चंडीगढ़/ Range-1, Chandigarh

**APPLICATION FORM FOR THE AUCTION OF TWO OLD GENSETS IN THE O/O THE  
ADDL. COMMISSIONER OF INCOME TAX, RANGE-1, CHANDIGARH, 2<sup>ND</sup> FLOOR,  
AAYAKAR BHAWAN SECTOR-17-E, CHANDIGARH-160017 (UT)**

1.	Name and address of the Firm	
2.	Contact No./Mobile No./E-Mail ID	
3.	Sale Tax Registration/CST No./GST No./Sales Tax No. if any	
4.	PAN/TAN/GIR No.	
5.	Other information if any	

I, the undersigned, full agree with the terms and conditions for the auction of 02 Old Gensets from O/o the Addl. Commissioner of Income Tax, Range-1, Chandigarh with the allotted time frame.

Date:

Place:

**Signature of the Bidder with Seal**

\*Please put this in tender box along with EMD in a sealed cover.

**Annexure-II**

**Format for Submitting the Quotation for Gensets:-**

Name & address of the Firm/Recycler: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Sr. No.	Descriptions of the Items	Quoted Price
1.	Genset lying behind the parking area of Aayakar Bhawan.	
2.	Genset lying on the roof of Guest House at Aayakar Bhawan.	

(Authorized Signatory)

With Stamp and Seal