

भारत सरकार कार्यालय संयुक्त आयकर निदेशक (अन्वे.) प्रथम तल, एस.सी.ओ.1-6, प्रतिमुख बी.वी.एम्. स्कूल, किच्चू नगर मार्केट, लुधियाना दूरभाष: 0161-2920553

GOVERNMENT OF INDIA
OFFICE OF THE
JOINT DIRECTOR OF INCOME TAX(INV.)
1st FLOOR, S.C.O. 1-6, OPP. BVM SCHOOL,
KITCHLU NAGAR MARKET, LUDHIANA
Email: ludhiana.addldit.inv@incometax.gov.in

Dated: 27/10/2021

No. Jt.DIT(Inv.)/Ldh/2021-22/1397

NOTICE INVITING TENDER FOR HIRING OF VEHICLES

This is a Notice Inviting Tender for hiring of operational vehicles for office use for a period of 3 years for O/o the Joint Director of Income Tax (Investigation), Ludhiana. Tender is invited from interested parties as per following terms and conditions:

Sr. No.	Particulars of Vehicle	Quantity	Туре	Place of Deployment	Amount should not be more than for each vehicle (excluding GST)
01	Innova Or Like (Latest Model)	1	Private	Ludhiana	Rs.40,000/-

> The terms and conditions are as below:-

- The Vehicle would be exclusively for the use of the Department and the vendor should not use it for any other purpose.
- The quotations should be inclusive of all expenses such as repairs and maintenance of vehicles, insurance, RTO related levies/ duties / taxes and any other incidental charges such as penalty, fine, etc. The quotes should be inclusive of all taxes other than GST which should be mentioned separately.
- The vehicle should be in brand new condition having safety features such as ABS, EBD/ESC, Alloy Wheels, Powered windows, power steering/braking etc. The vehicle should fulfill all conditions specified in the Motor Vehicles Act.
- 4. The conditions of the vehicle should be maintained by the vendor including interiors, fresheners, upholstery, etc.
- 5. All paper related to the vehicle should be in the vehicle at all times.
- Department reserves the rights to select a particular vehicle over other out of the tenders based on the condition of the vehicle. Preference would be given to vehicles which are brand new and have more advanced features.
- 7. The car needs to be provided within two weeks of award of contract failing which it would be awarded to the next suitable bidder.
- The vendor will provide the new vehicle and it will be the responsibility of the vendor to
 make alternate arrangements if for some reason vehicle is not available (including break
 down of the vehicle, maintenance of the vehicle etc.) at no extra cost to first party.
- 9. The vendor shall ensure that the vehicle is insured properly and all other statutory dues are paid in time and it shall comply with motor vehicle Act/ Rules/ Other statutory requirements. The I-T Department shall not be responsible for the same. Any lapse on part of 2nd party will be duly compensated to the user of the vehicle as per their entitlement.
- 10. If for any reasons such as maintenance or repairs, the vehicle is not available to the department on any particular day, the department will be at liberty to hire a vehicle from the market and the charges would be debited to the bill of the 2nd party. However, payment will be deducted from 2nd party at the approved rate for the kilometers for which the substitute vehicle is run.
- 11. The vehicle provided by the contractor should be made available on all days including holidays on round the clock basis. Non providing of Vehicle/alternate equivalent vehicle on any day/days will attract deduction of charges from the bill on pro-rata basis.

- 12. The contract is renewable on mutual agreement (if found satisfactory) by the Department, on the same terms and conditions or such modifications as agreeable to
- 13. The contract can be terminated at any time without assigning any reasons, by the Department or the Contractor by giving 30 days' notice.
- 14. The monthly hire charges shall cover repairs and maintenance, servicing, insurance, permit, statutory dues, taxes, other risks and liabilities, driver's salary and allowances etc. Fuel charges shall be borne by the department. No request for an extra payment would be entertained. TDS and TDS on GST will be deducted as per Government's time to time instructions / provisions while making payments.
- 15. The vehicles taken on hire would have to be parked either in the office premise or at the premises of the officer to whom the vehicle is allotted.
- 16. The contractor to whom contract is awarded would furnish name, address and contact number of a person with whom the department should contact in case of any problem faced with regard to service being provided by such contractor on day to day basis.
- 17. Any violation of the aforementioned terms and conditions and if the services are not found satisfactory may lead to termination of contract without any notice.
- 18.In case of dispute regarding interpretation of any term or condition of the Tender/contract, the decision of the Joint Director of Income Tax (Inv.), Ludhiana is final.

The technical and financial bids are enclosed herewith. The vendor has to submit both the documents. The Department reserves the right to reject the bid if the terms and conditions are not satisfied irrespective of the financial bid. The bids must reach this office by 01.11.2021 up to 05:00 PM in sealed covers.

These issues with the approval of Principal Director of Income Tax (Investigation),

(डॉ. ऋषि कुमार, भा. रा. से.) संयुक्त आयकर निदेशक (अन्वेषण) लुधियाना

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Copy to:

- 1. Notice Board of this office.
- 2. Web Manager, <u>www.incometaxindia.gov.in</u>: to upload the same on website.
- 3. Web Manager, www.incometaxchandigarh.org: to upload the same on website.

(डॉ. ऋषि कुमार, भा. रा. से.) संयुक्त आयकर निदेशक (अन्वेषण) लुधियाना

TECHNICAL BID DOCUMENT

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DD/ Bankers Cheque No.	Date	Name of Bank	Amount
			THIOUIT

Declaration:-

I/ We hereby certify that the information furnished above is full, true and correct to the best of my/ our knowledge. I/ We understand that in case and deviation is found in the above statement at any stage the bidder / company will be blacklisted and will not have any dealing with the O/o the Joint Director of Income Tax (Inv.), Ludhiana in future.

Place:	
Date:	
	Signature:
	Name:
	Address: -
	Mobile No.:-

FINANCIAL BID DOCUMENT HIRING OF VEHICLES BY THE JOINT DIRECTOR OF INCOME TAX (INV.), LUDHIANA RATE QUOTATION

	e of the Proprietor/Registered F	irm/ Company	y :
Add	ress of the concern alongwith whone No. Fax and Email		
Cont	act Person(s) alongwith Mobile 1	No.	1
(a)	Rates for various vehicles and models (Exclusive of GST)	their :	
(b)	GST for Staff Car Vehicle		
S. No.		Amo	ount in Rupees
No.	Particulars		Other* (Mention Make)
1 Pleas	Total Monthly hire charges for minimum of 1500 Km		
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